



## Foley & Lardner LLP Annual Update on Government Contracts

October 7, 2008 – Amway Grand Plaza - Grand Rapids

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October 8, 2008 – Hyatt Regency - Dearborn

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October 14, 2008 – Pfister Hotel, Milwaukee

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12:30 p.m. – 1:00 p.m. Registration

1:00 – 5:15 p.m. Seminar

Reception to Follow

### Seminar Topics

#### Federal Bid Protest

- Recent Bid Protest Statistics
- Timeliness Requirements
- New Rules on Large IDIQ Awards
- Summary of Significant Judicial and Administrative Decisions

#### Export Controls

- New Enforcement Policies
- How Broad is the Term “Export”?
- When Should You Seek a Commodity Jurisdiction Ruling?
- Export Licenses and Exceptions
- Technical Assistance and Manufacturing License Agreements

#### U.S. Department of Defense Specialty Metals Source Restrictions

- Overview – Specialty Metals 101
- Four Different Specialty Metals Contract Clauses
- Proposed DFARS Amendment
- Prime Contractor and Subcontractor Considerations

#### Questions and Answers

#### Break

#### Introduction to Government Contract Compliance

#### New Regulatory and Statutory Compliance Requirements

- Contractor Code of Ethics and Compliance Programs
- Mandatory Disclosure of Violations
- Additional Causes for Suspension and Debarment
- Proposed Expansion of Compliance Requirements

#### Compliance Program Requirements

- When Do You Need a Compliance Program
- What Should it Include?
- Internal Controls, Audits and Investigations
- The Role of Training in Compliance
- Lessons from Successful Compliance Programs

#### What Should Be in Your Compliance Handbook

- Topics Every Handbook Should Include
- Setting the Tone from the Top
- Effective Policies & Procedures
- Reporting Mechanisms and Addressing Allegations of Misconduct
- Role of the Compliance Officer
- Self Evaluation Tool





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## **How to Respond to A Government Investigation And Minimize The Risk of Indictment, Suspension and Debarment**

- Subpoenas and Search Warrants
- Document Preservation, Retention, and Collection Strategies
- Conducting Internal Investigations
- Voluntary Disclosure of Wrongdoing and Cooperation
- Avoiding Indictment and Suspension/Debarment
- Recent Suspension/Debarment Statistics

## **GSA Schedule Contract Compliance**

- Getting on the Schedule
- Key Issues and Clauses- Understand Your Obligations
- CSP Chart and MFC Pricing
- Minimizing Your Risk
- Revisions under Consideration

## **Questions and Answers**

## **Reception**